

# Sanctioned events in Ontario Rules and Regulations Policy

## Season 2016-17

### 1. Right to organize event

- 1.1. All sanctioned events will be organized by the Ontario Table Tennis Association (OTTA) and approved by the Table Tennis Canada.
- 1.2. The OTTA will organize events at the [ontariotabletennis.com](http://ontariotabletennis.com). (add a link)
- 1.3. The OTTA affiliated clubs has right to apply for other events as co-organizers. Applications has to be submitted by September 10<sup>th</sup>.
- 1.4. All events are divided by star categories. Categories are explain at TT Canada web site. The OTTA has right to add more detailed description of the star events that will apply on the territory of Ontario.
- 1.5. Events will be organized on a weekends that are coded white and published at [ontariotabletennis.com/calendar](http://ontariotabletennis.com/calendar).
- 1.6. Following categories can be part of events (single):
  - Rating
    - U400
    - U800
    - U1200
    - U1600
    - U2000
    - U2400
    - U2800
    - Open (no restrictions)
  - Age
    - U11
    - U13
    - U15
    - U18

- 55+
- 60+
- 65+
- Open

## 2. The representation of the parties

- 2.1. The OTTA will be represented by a Calendar and Officials Committee Chairman, appointed by the OTTA Board (David Lau)
- 2.2. Clubs will be represented by a Tournament Director, appointed by the Club's Board.
- 2.3. Tournament Director has to be a member in good standing with the OTTA.
- 2.4. Tournament Director's OTTA membership shall be valid for the date of applied tournaments at the time of application.
- 2.5. Tournament Director has to give his email and phone and communicate in proper timing for all matters related to the tournament.

## 3. Type of events

### **Tournaments - Events organized during one weekend**

- 3.1. One star tournaments
  - No restrictions if they are organized on the same weekend in different regions (but not recommended)
  - Cannot be held on the same weekend that another tournament in province is organizing an event with 2 or more stars
  - One or more tournaments are possible on the same weekend only if different single categories are selected
  - In the case of more than one clubs applying for the same weekend and same categories, the Chairman of Competition and Officials Committee will make the final decision.
- 3.2. Two or higher rated star tournaments
  - Not possible to organize it on the same weekend as another event
  - Exception for this rule is only if one of the tournament is invitational or targeting different categories of players.

### **Events organized during prolonged period of time - Leagues**

- 3.3. Only team events

- 3.4. Matches have to be scheduled only during week days and announced before the League starts.
- 3.5. All team matches scheduled during weekend will have status of a tournament.
- 3.6. All Leagues will be one-star events.

#### 4. Application for the event

- 4.1. The OTTA will distribute available dates not later than August 31<sup>st</sup> . Application will cover period of one year from September 1<sup>st</sup> 2016 to August 31<sup>st</sup> 2017
- 4.2. Application has to be submitted before September 10<sup>th</sup> to the OTTA (email: info@ontariotabletennis.com)
- 4.3. In case of cancelation or not enough interest to organize tournaments before September 10<sup>th</sup>, the OTTA will have right to organize more events.
- 4.4. In case that more than one club bid for the same weekend the OTTA Chairman of Calendar and Officials Committee will first try to resolve the issue with agreement of all parties (involved clubs and the OTTA). If solution can be solved with consensus Chairman of Calendar and Official Committee will have final decision. General guidance in this cases will be event rating (stars), number of days, number of registered OTTA members from each of involved clubs and type of club's affiliation (fully affiliated will have advantage to affiliated)
- 4.5. The Club organizer will need to send application form for each tournament.

#### 5. Sanctioned and non-sanctioned events

- 5.1. All affiliated clubs will need to register all non-sanctioned events at least two months before and ask for the approval.
- 5.2. There will be no events with sanctioned and non-sanctioned categories.
- 5.3. If affiliated club would like to organize non-sanctioned event it has to be organized during no other events or with permission of club organizer of the sanctioned event.
- 5.4. If club violate 5.1. or 5.3. club will be not allowed to be co-organizer of any sanctioned event for one year.

#### 6. Registration and Rating fees

- 6.1. All parties will need to submit registration fees when applying for the event
- 6.2. In case that event is not organized fees will not be refundable.

- 6.3. Rating fees will be calculated as number of players multiplying by 6\$ for all fully affiliated clubs and 9\$ for affiliated clubs.
- 6.4. Rating fees will be payable one week after the event.
- 6.5. Amount of registration fees will be deducted from rating fees in case that the rating fees amount is higher than registration fees.

## 7. Obligation of the Club-organizer

- 7.1. To use Tournament Planner and League Planner for all sanctioned events.
- 7.2. If organizer cannot use Planners, to submit List of players and Results in excel sheets, the fees of 150
- 7.3. One star event
  - To submit Prospectus not less than 6 weeks before event.
  - To have the OTTA logo and TT Canada logo for all sanctioned events at Prospectus and all other relevant documents.
  - To have at least one qualified umpire or referee for the event who will pass competition manager training and exam. Failing to have qualified umpire or referee/competition manager will result of not submitting results for rating and losing right to recover registration fees. Club will bear all responsibilities toward participants.
  - To make sure that each player has valid OTTA membership.
  - Club has right to collect OTTA membership fees from the players and submit the full amount with report
  - To submit FINAL REPORTS: List of players, Results, Financial Report and make the payment not later than 7 days after the event
  - To inform the OTTA if they would like to use tournament software and online entries
    - If using online entries additional fees of 70\$ will be charged
    - If submitting results in excel form administrative fees of 150 \$ will be applied. Fees will need to be sent to the OTTA together with sheet for the rating. Results will not be sent to TT Canada without paid fees
  - The Club can send request to the OTTA to appoint competition manager. Fees of 200\$ per day will be applied per day of event plus one day for preparation. Fees for online entry and report will be waved.
- 7.4. Two star events
  - To submit Prospectus using the OTTA template, not less than 6 weeks before event
  - Competition manager and all umpires will be appointed by the OTTA

7.5. Tournament Planner on site is mandatory

7.6. Leagues

- To submit Prospectus not less than 6 weeks before event
- To submit results of the League after each round and provide standings.
- League Planner as results management system is mandatory

## 8. Obligation of the OTTA

- 8.1. To provide equal opportunity to each club to organize event based on overall number of the OTTA members per club
- 8.2. To publish Prospectus of the event not later than 3 days after submission
- 8.3. To publish results of the event not later than 3 days after submission.
- 8.4. To include information about event in monthly Newsletter
- 8.5. To publish photos from the event at the web site and Newsletter (if appropriate quality)
- 8.6. To provide CM and umpires obligatory for two stars event, or on club request one star event.
- 8.7. To send results for rating in timely manner.
- 8.8. If requested, to provide tournament software to the clubs organizers.
- 8.9. To provide training for competition managers for clubs wishing to organize one star events (fees applies).

Fees:

	Tournaments				League	
	One star		Two stars		Four months or less	Four months or more
	One day	Two days	One day	Two days		
Registration fees (payable at the time of application)	240 \$	300 \$	300 \$	500 \$	400 \$	400 plus 75\$ for each additional month
OTTA Competition Manager (CM)	Optional		Mandatory		Mandatory	
	400 \$	600 \$	400 \$	600 \$	Optional (100\$ x number of rounds if selected)	
Using Tournament Planner or League Planner	If not using OTTA CM, additional fees for inserting results into Tournament Planner – 150\$		Mandatory		Mandatory	
Umpires (50\$ per umpire per day)	1, can be waived if CM hired	1, can be waived if CM hired	Minimum 2	Minimum 2	optional	
Rating fees (payable up to 7 days after event)	Affiliated Clubs		6 \$		16 \$	
	Fully Affiliated Clubs		10 \$		20 \$	
	Registration fees to be deducted from rating fees in case that rating fees are higher than registration fees					
	In case that registration fees are higher rating fees will be waived.					
Tournament software or League Planner	300 \$ per year for one license (Optional)					
Online entries	70\$					