

Annual General Meeting 2017

At 18:00 on September 16th , 2017 at PanAm Markham Centre (16 Main St Unionville, Unionville,
ON L3R 2E4)

AGENDA

- 1) Call to order
- 2) Establishment of Quorum
- 3) Approval of the Agenda
- 4) Adoption of Minutes of the previous Annual Meeting
- 5) Report of Auditors
- 6) Appointment of Auditors
- 7) Business as specified in the meeting notice (proposals for new business to be submitted otta@ontariotabletennis.com before September 6th)
- 8) Election of new Directors
 - a) 2nd Vice President (currently occupied by Kenneth Wan)
 - b) Treasurer (currently occupied by Ben Seto)
 - c) Director At Large (currently occupied by Jean-Gilles Laroque)
Positions a)-c) for three years term (till 2020)
 - d) Director At Large (currently occupied by David Lau)
for two years term (till 2019)
- 9) Voting for proposed by-law changes (as per attached document By-Law Changes-201709.docx)
- 10) Adjournment



3.10 Nominating Committee – The Board will appoint a Nominating Committee at least **40 days (four (4) months)** before the Annual Meeting who will be responsible to solicit nominations for the election of the Directors. The Nominating Committee will be composed of three – five (3 – 5) representatives, **each from a different General Member.**

3.11 Call for Nominations – At least **thirty (30) (ninety (90))** days -prior to the Annual Meeting, the Nominating Committee will issue a ‘Call for Nominations’ using any means of communication (including electronic). The ‘Call of Nominations’ will state the method which the nominations are to be made, any requirements and state the deadline for submission which will be no later than **twenty (20) (forty five (45))** days prior to the Annual Meeting.

3.12 Nominating Committee Report – The Nominating Committee will ensure that there is a full slate of qualified candidate for all positions to be elected by the Members. The Chair of the Nominating Committee will report to the Board of Directors at least **fifteen (15) (thirty-one)** days prior to the Annual Meeting the following:

- a) The names of all submitted ~~the~~ candidates proposed by the Nominating Committee with a brief biography of each nominee Director segregated between qualified and not qualified candidate with explanation of the nature of the non-qualification. . b) The list of qualified candidates with biography ~~Report~~ will be distributed by fax, mail or e-mail to the voting Members at least **ten (10) (thirty (30))** days prior to the Annual Meeting.

3.24 Voting (to add) **An email vote must be completed within seventy two (72) hours of a motion duly moved and seconded. The motion failed if does not receive a majority vote within this time limit.**

3.29 Standard of Care (to add) **c) ensure all documents and discussions are keep private and confidential. Only the President or designate can speak on behalf of the board. “**

