

## The OTTA House League Policy

The purpose of the policies and rules below is to establish guidelines for all clubs who organize House Leagues and wish them to be sanctioned by the OTTA. They also serve as tools in administering table tennis club house leagues in Ontario and communicating and clarifying the OTTA's roles and responsibilities. These rules and policies will take effect on September 22, 2021.

### Policy Statement

1. The Organizer of the House League (HL) can only be one of the OTTA's fully affiliated clubs and the HL can only be organized for club members.
2. The Club's responsibilities are to:
  1. Appoint a HL Coordinator. The HL Coordinator will be the liaison between the organizing club and the OTTA.
  2. Submit a HL Prospectus to the OTTA Competition Committee Chair for approval 30 days before the League starts. The Prospectus should include rules related to the HL only and a complaint policy.
  3. Deal with any complaints related to the League and inform the OTTA Competition Committee Chair.
  4. Collect HL fees.
  5. Pay any promised incentives or prize money to the participants.
  6. Collect participant names that match the OTTA's records and numbers and send them to the OTTA Administrative Manager ([otta@ontariotabletennis.com](mailto:otta@ontariotabletennis.com)); the OTTA membership for all players has to be valid until the end of the HL.
  7. Schedule League matches.
  8. Communicate all changes related to the schedule and venue.
  9. Use the OTTA provided software for results management.
  10. Publish results no later than 2 days after each team match.
  11. Submit the tournament software's version to the OTTA Competition Chair and Administrative Manager each Monday.
3. The OTTA's responsibilities are to:
  1. Sanction the House League.
  2. Approve the HL Coordinator.
  3. Publish all information related to the HL at the OTTA website (Prospectus, eventual changes, results, etc.).
  4. Send a Newsletter to HL participants on the HL Coordinator's request.
  5. Send results for rating to TTCAN at the end of each month.
4. The OTTA reserves the right to revoke sanctioned events in case of irregularities.

September 22, 2021

*For Competition Committee*

*(John Chen, Rosa Zhang, John Dullaert, Dejan Papic, Attila Mosonyi)*

