

MEMBERSHIP POLICY

ONTARIO TABLE TENNIS ASSOCIATION (OTTA)

Categories of Membership

1. Categories – The Corporation (OTTA) has two (2) categories of membership:
 - a) Member Club
 - b) Individual Member

Qualifications for Membership

2. Member Club – A table tennis club that has a minimum of four (4) Individual Members, that has bylaws or policies that are consistent with those of the OTTA and that has paid its membership dues.
3. Individual Member - Official, or Competition Manager as well as Recreational Registrants (an individual who is involved in non-rating events organizations by the OTTA or a Member Club) and Competitive Registrants (an individual who is involved in rating events organized by the OTTA or a Member Club as a player, coach, or official).
4. At the time of registration Member Club will define one or more scopes of activities:
 - a. Recreational (offering table tennis courts to its members for recreational use).
 - b. High Performance Centre (offering high performance programs)
 - c. Tournament organization (organizing OTTA sanctioned competitions)
 - d. Special programs (offering programs targeting certain groups like para athletes, seniors only, women, low income or other)

Following information are to be published at the OTTA webpage dedicated to club:

- i. Recognized Scope of Activities (approved by Board of Directors)
 - ii. Address of the venue
 - iii. Contact email, phone and name of the person in charge
 - iv. Days and time of service
 - v. Number of available table tennis courts
 - vi. List of club's certified coaches (only for High Performance Centers)
 - vii. List of athletes attending High Performance group lessons including weekly training time commitment
 - viii. List of tournaments organized in last year where all tournaments will be classified as
 1. International
 2. National
 3. Provincial
 4. Regional level or
 5. House LeaguesNote: Club will be recognized as Tournament Organizer after organizing its first sanctioned events with a minimum of 16 players attending or running one House League
 - ix. Type of Special programs (if any and approved by the Board).
5. At the time of registration Individual Member can select following roles:
 - a. Recreational registrant
 - i. An individual who is involved in non-sanctioned events and recreational activities
 - ii. Member Club is responsible for registration and report to the OTTA of all recreational individual members.
 - b. Competitive registrant



- i. An individual who is involved in sanctioned events organized by the OTTA or a Member Club as a player, coach, or official.
 - ii. Registration will be completed through OTTA website.
- c. High Performance Athlete
- i. An individual who is registered as an athlete with a Member Club recognized by the Board to deliver High Performance Program and maintain active presence at sanctioned events
 - ii. Each High Performance Athlete will be assigned one of the following levels based on the criteria outlined in Appendix B:
 1. Elite,
 2. International,
 3. Continental,
 4. National,
 5. Provincial,
 6. Aspiring 1
 7. Aspiring 2
 level athlete for each of his/her age eligible categories.

iii. Minimum number of events that HP Athlete needs to attend between September 1st to August 31st in order to maintain active status depends on HP Athlete's level:

Level	International events	National events	Provincial events	Regional events
Elite, International	Min 1	Min 50% of organized or minimum 1 (whatever is higher)		
Continental	Min 1	Min 50% of organized or minimum 1 (whatever is higher)	Minimum 2	
National		Minimum 75% of organized	Minimum 3	
Provincial			Minimum 3	Minimum 1
Aspiring 1				Minimum 4
Aspiring 2				Minimum 4

- iv. High Performance Athlete that would like to participate in the non-sanctioned events organized by organizations other than PSOs and NSOs will need to inform the OTTA at least 14 days before such event. Participation at non-sanctioned events without OTTA's approval may result in losing the OTTA's High Performance Athlete membership.
 Definition: Sanctioned Event is table tennis competition approved by OTTA and organized or co-organized by Member Club.

d. High Performance Coach



- i. An individual who is registered as a coach with a Member Club recognized by the OTTA to deliver High Performance Program and maintain active presence at sanctioned events.
 - ii. Each High Performance Coach will be required to upload a valid Criminal Record Check and Vulnerable Sector Check during registration.
 - iii. Each High Performance Coach will be assigned by the Board one of the following levels based on the criteria outlined in Appendix C:
 1. International,
 2. Continental,
 3. National,
 4. Provincial or
 5. Club
 - iv. High Performance Coach that would like to participate in the non-sanctioned events organized by organizations other than PSOs and NSOs will need to inform the OTTA at least 14 days before such event. Participation at non-sanctioned events without OTTA's approval may result in losing the OTTA's High Performance Coach membership.
- e. Official
- i. An individual who is registered as an Umpire, Referee or Competition Manager recognized by the OTTA to officiate at sanctioned events and maintain active presence at sanctioned events.
 - ii. Each Umpire and Referee will be assigned by the Board one of the following levels based on the certification recognized by the TTCAN (International and National) and the OTTA (Provincial and Club):
 1. International,
 2. National,
 3. Provincial or
 4. Club.
 - iii. Criteria for reaching umpires or referee's level are determined by the certification status and participation at sanctioned events. The OTTA's Competition Committee will publish requirements for required activities for each official's level on the OTTA official website.
 - iv. Criteria for reaching each of the Competition Manager level is specified in Appendix D.
 - v. Official that would like to participate in the non-sanctioned events organized by organizations other than PSOs and NSOs will need to inform the OTTA at least 14 days before such event. Participation at non-sanctioned events without OTTA's approval may result in losing the OTTA's High Performance Coach membership.

Membership Dues

6. Membership year
 - a. Member Club membership year will be from April 1st to March 31st except for Member Clubs that are offering High Performance program.
 - b. Member Club that is offering High Performance Program membership year will be from September 1st to August 31st.
 - c. Individual Member
 - i. Recreational and Competitive registrant membership year will be one year from the date of registration
 - ii. Officials' membership year will be from April 1st to March 31st
 - iii. High Performance Athletes and Coaches membership year will be from September 1st to August 31st.

7. Dues – Membership dues will be determined annually by the Board of Directors.



Member Clubs with High Performance Programs

8. Members Clubs with High Performance Programs will be recognized by the OTTA Board as
 - a. National High Performance Centre
 - b. Provincial High Performance Centre or
 - c. Club High Performance Center.
9. Criteria for Members Club with High Performance Programs classification are specified in Annex A.
10. High Performance Athletes can be registered only in one of the Members Clubs recognized as a High Performance Centre.
11. High Performance Athlete can change Member Club's affiliation only according to the OTTA Athlete's Transfer Policy.
12. High Performance Athletes will be given priority in selection processes - teams, different type of events, fundings or any other kind of support organized or facilitated by the OTTA.

Withdrawal and Termination of Membership

13. Resignation – A Member may resign from the OTTA by giving a written notice to the Board. The Member resignation will become effective the date on which the request is approved by the Board.
14. May Not Resign – A Member may not resign from the OTTA when the Member is subject to disciplinary investigation or action of the OTTA.
15. Arrears - A Member will be expelled from the OTTA for failing to pay membership dues by the date of registration the first day of the fiscal year.
16. Discipline – A Member may be suspended or expelled from the OTTA in accordance with the OTTA's policies and procedures relating to discipline of Members.
17. Cease to be a Member – Any Member will cease to be a Member upon failing to continue to be qualified, and in the case of a Member Club, its dissolution or winding up of affairs or bankruptcy.

Members' meetings, Voting Rights and Good Standing

18. Members' meetings, Voting Rights and Good Standing are defined in the OTTA's By-Laws.

Appendix A

High Performance Centers

MEMBER CLUBS – HIGH PERFORMANCE CENTERS

1. Based on point 8. of the Membership Policy, Member Club needs to inform the OTTA’s Administration Manager at the time of registration that one of the programs offered to its members includes the High Performance Program.
2. The OTTA Board will recognize Member Club as High Performance Center based on following criteria:

	Number of athletes			Practice	Coach		Planning	Annual testing
	National level or higher	Provincial level or higher	Aspiring level or higher	Minimum number hours of weekly group practice	Level	Criminal Recrd Check or Vulnerable Sector Check; Safe Sport online course		
National High Performance Center	6			9	At least one National or higher level coach	Mandatory for all coaches	Annual plan for all HP athletes with Provincial and higher level	Mandatory
Provincial High Performance Center		4		4	At least one Provincial or higher level coach			Optional
Club with High Performance Program			4	4	At least one Club or higher level coach			Optional

3. Each Member Clubs recognized as a High Performance Centers has the following obligations:
 - a. to send High Performance Athletes to:
 - i. all provincial sanctioned events labeled as “provincial” by its importance and scope
 - ii. all national events if selected by the OTTA
 - b. to inform High Performance Athletes and include in their individual planning participation at provincial sanctioned events labeled as “regional”
 - c. to send their High Performance Athletes and Coaches to the regional or provincial training camps organized by the OTTA
 - d. to communicate and coordinate activities with the OTTA, Ontario Head Coach and Ontario High Performance Coordinator
 - e. to wear Ontario Team uniforms at National level events (Canadian Championships and Selection Tournaments)

Appendix B

Ontario Ranking List

1. The OTTA will publish ranking list based on the results achieved by their High Performance and Competitive Athletes at International events sanctioned by the International Table Tennis Federation, National events sanctioned by the Table Tennis Canada and Provincial events sanctioned by the OTTA.
2. List will include results from all events listed in point 1. organized in last 52 weeks. Exceptions are events that are traditionally organized every four, three or two years. Such events will contribute to the ranking points for maximum of four, three or two years where its weight factor changes each calendar year.
3. For each event and each achieved result, athlete will be awarded points and level points.
4. Total number of points will be the sum of points achieved at all participated events plus the highest level points achieved of all participated events.
5. Athletes eligible to play more than one category will receive ranking points that represent the sum of points of all eligible events plus the highest level points achieved of all participated events.
6. High Performance Committee will publish the mandatory activity at National and Provincial events for each player's level on the OTTA website.
7. Points table and Ontario Ranking List will be published on the OTTA website.

Appendix C

High Performance Coaches' level recognition criteria

Coach's Level	Achieved results					Minimum activities	Coaching certification: (minimum)	
	Coaching players at specific levels on the current Ontario Ranking List		Coached Ontario or Canadian players in last four years		Active in any HP Center and achieved following results in his/hers lifetime (players from any National Association)			
Elite	Elite	Or	Elite	Or	Podium results at World title (any category) or Olympic Games	And	At least one World, Continental, National or Provincial event	Coaching Development
International	International	Or	International	Or	Podium results at at PanAm Championships. Games or Commonwealth Games at seniors categories in last 8 years or last 4 years at U15 and U19 categories	And	At least two World, Continental, National or Provincial events	Coaching Development
Continental	Continental	Or	At least 2 Continental	Or		And	At least two World, Continental, National and two Provincial events	Coaching Development
National	National	Or	At least 4 National	Or	Podium results at Canadian Championships at youth category at last 2 years	And	At least one National and four Provincial events	Introduction to Competition
Provincial	At least 2 Provincial level or higher	Or	At least 4 Provincial	Or	Podium results at PanAm Championships at any youth category	And	At least four Provincial events	Introduction to Competition
Club	At least 4 Aspiring 1 or 2	or	At least 6 Aspiring 1	or	Podium results at Provincial or Regional events at any youth category	And	At least four Provincial events	Introduction to Competition