

ATHLETE TRANSFER POLICY

HIGH PERFORMANCE CENTERS/CLUBS

1. Free Agent Period

During this period, parents and athletes are permitted to gather information regarding other club programs and athletes have a freedom of choice when determining which club they wish to be associated with / become a member for the upcoming season. Procedure consists of:

- Athlete/parent completes or renews online Ontario Table Tennis High Performance membership form
- Chosen Club approves their membership.

2. During Season of Play:

Athletes can request an **Extreme Exception** for a variety of cases such as, but not limited to:

- A. Primary residence changes out of reasonable travel area
- B. Athlete's Club/team folds or a significant change in the terms identified in the Ontario Table Tennis Re-signing
- C. Criminal investigations and/or Convictions within present club

Extreme Exception Request Process

- Athlete/Parents must contact the Ontario Table Tennis and the club they are currently registered with via email (otta@ontariotabletennis.com) declaring their need for a transfer. This email must provide specifics of the extreme exception (see examples above).
- The departing club may be required to provide specifics of the requests.
- Once the extreme exception has been approved the athlete/parent must pay a \$50.00 transfer fee

Athletes can also seek a **Release from a club**, which is defined as a mutual written agreement between the club and athlete stating that transferring clubs is in the best interest of both parties.

Release Request Process

- Athlete/Parents must email the Club they are currently registered with and copy the Ontario Table Tennis (otta@ontariotabletennis.com) declaring their request for a release. This email must provide specifics of the request for release.
- The Club has 5 business days to approve or deny the request. To approve a request, the departing Club must agree that the release of the athlete is in the best interest of both

parties and acknowledge in writing that the athlete has been released. If a release is denied, the Club must provide the denial in writing including justification. The athlete is required to fulfill their commitment to the Club they are currently registered with and are not permitted to represent a different club for the remainder of the season.

RECREATIONAL CLUBS AND BETWEEN RECREATIONAL AND HIGH PERFORMANCE CLUBS

1. Competitive and Recreational members can request transfer to non- High Performance Club/Center at any given time. Procedure consists of athlete/parents sending email request to Ontario Table Tennis (otta@ontariotabletennis.com).
2. Competitive and Recreational members can request transfer to High Performance Club/Center also at any given time, but change is subject to High Performance Club/Center approval.
3. Members of High Performance Centers/Clubs can request transfer from High Performance Center/Club to Recreational center at any time. Procedure consists of Athlete/parent:
 - a. Sending request to Ontario Table Tennis (otta@ontariotabletennis.com) and their club.
 - b. Pay transfer fees of \$50 to Ontario Table Tennis.
 - c. Within five business days, the club needs to confirm that athlete has fulfilled all their obligations or to document obligations that athlete must fulfill before the transfer is allowed.
 - d. Athlete's High Performance membership fees are not refundable.
 - e. High Performance athlete leaving HP club and becoming competitive or recreational member cannot become a member of other High Performance center/club before August 1st.

October 12th 2022